New User Facilitator Instructions

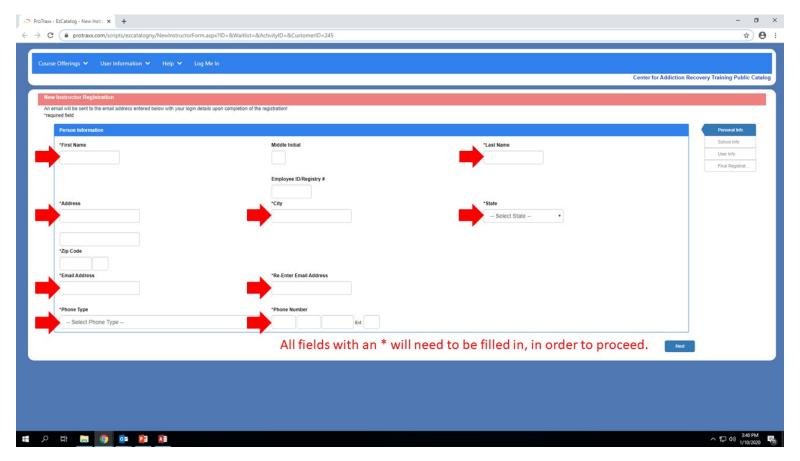
Each new user, as a facilitator wishing to enroll in CCAR training opportunities will need to create an account through Protraxx, the account is free, and will remain to be used as your account for as many CCAR trainings you desire to facilitate.

Follow this link to begin the **facilitator** registration process:

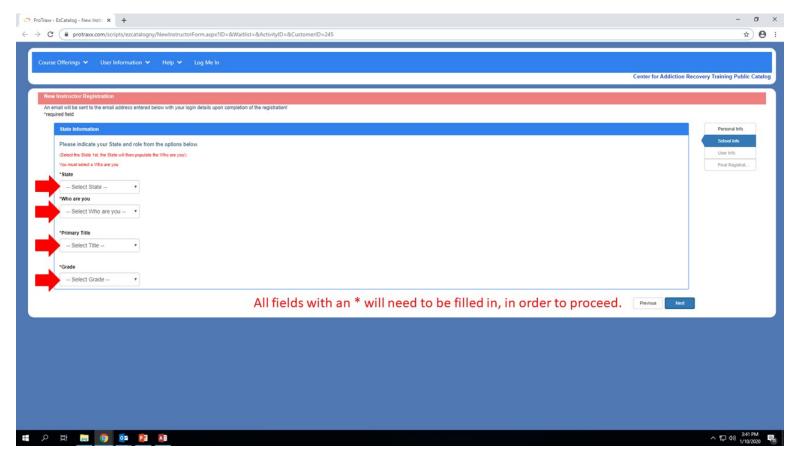
https://www.protraxx.com/scripts/ezcatalogny/NewInstructorForm.aspx?ID=&Waitlist=&ActivityID=&CustomerID=245

Please carefully read all of the instructions on each page of the steps of registration. Reference below for troubleshooting.

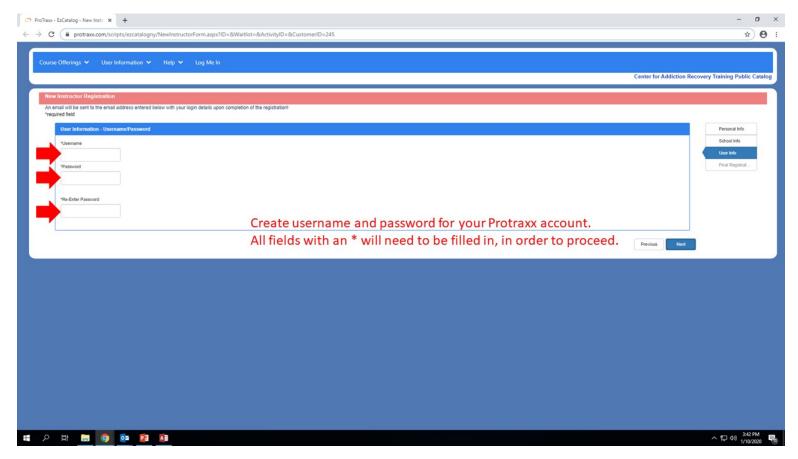
Step One:



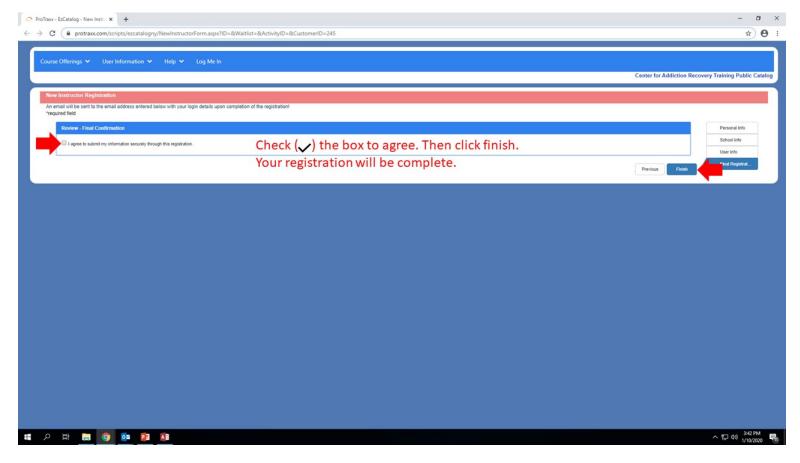
Step Two:



Step Three:



Step Four (Final Step):



If you have any problems and cannot complete your registration, please reach out to cart@ccar.us. Please allow at least 48 hours for assistance.